

## Miscellaneous

EXAMPLE:

**Subject: Submit a request to obtain a BioRender license**

Dear CCR staff,

The CCR Office of Science and Technology Resources (OSTR) recently purchased 100 BioRender licenses that will be available in the next couple of weeks.

If you would like to obtain a license and have not previously submitted a request, use the following link to request one: <https://service.cancer.gov/BioRender>

Licenses will be given on a first come, first serve basis and we understand that NCI CBIIT will be securing additional licenses in the future. If you have additional questions, contact **Mariam Malik**.

Mariam Malik  
Office of Science and Technology Resources  
[malikm@mail.nih.gov](mailto:malikm@mail.nih.gov)

## Miscellaneous (Forwarding an email)

EXAMPLE:

**Subject: FW: EXTENDED: 16th Annual NIH Graduate Student Research Symposium - Abstract submission**

FYI. The deadline to register has been extended! See message below.

Jonathan

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Join the conversation @NCI\_Training

From: "Marler, Laura (NIH/OD) [C]" <laura.marler@nih.gov>  
Reply-To: "Marler, Laura (NIH/OD) [C]" <laura.marler@nih.gov>  
Date: Friday, November 1, 2019 at 10:22 AM  
To: List OITE-GRADS <OITE-GRADS@LIST.NIH.GOV>  
Subject: EXTENDED: 16th Annual NIH Graduate Student Research Symposium - Abstract submission

Dear NIH Graduate Students,

To assure that every graduate student has the opportunity to present a poster at the 16th Annual NIH Graduate Student Research Symposium, we are extending the deadline until Monday, November 4 at 11:59pm! This annual

symposium is YOUR chance to showcase YOUR research to the entire NIH community. It is also your opportunity to win an NIH Graduate Student Research Award, which comes with a \$1000 award for travel or other educational expenses. The symposium is on Thursday, February 20th, 2020, in Natcher Conference Center from 9:00am-4:45pm. From first years presenting new proposals/rotation experiences to those who are preparing to defend, all graduate students performing Ph.D. or equivalent doctoral dissertation research at any NIH campus are highly encouraged to present posters at the symposium.

With each year, this symposium continues to grow and evolve in inspiring ways. It's going to be a great event, and we look forward to seeing you all there!

Best,

Laura

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